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*All RTIs will be audited in 2009 in preparation for the 2011 AUQA Audit - dates and form to be negotiated.

*MCD Centenary Conference July 4 - 7, 2010

January				April			
1	Thurs		NEW YEAR'S DAY - MCD office closed	1	Wed	7.30am	Finance & Investment Committee (3 of 7)
2	Fri		MCD office closed	3	Fri	9.30am	Academic Board (2 of 6)
5	Mon		MCD office opens	6-19			Mid-semester non-teaching period (SATC 10-19 April)
26	Mon		AUSTRALIA DAY - MCD office closed	10-14	Fri -Tue		EASTER - MCD Office Closed
				22	Wed	5pm	Council (3 of 7) at CCTC Mulgrave
				24	Friday		HERDC publications due to Director of Research
				27	Mon		Closing date HREC submissions for May meeting
February				May			
2	Mon		Closing date for HDR Reenrolments	8	Fri	7.30pm	Conferral, Wilson Hall, University of Melbourne
4	Wed		ARC 2009 Discovery Grant Applications due	11	Mon	8.00am	RTI Business Managers (1 of 2)
6	Fri		Closing date for Research Grants - Round 1 of 3	11	Mon	5.30pm	Doctoral research seminar
11	Wed	5pm	Council (1 of 7) at MCD Kew	18	Mon	5.30pm	HREC (2 of 5)
12	Thurs	9.15am	Research Committee (1 of 6)	20	Wed	2.00pm	Heads of Colleges (2 of 4)
12	Thurs	2.00pm	Coursework Studies Committee (1 of 6)	21	Thu	8:30am	Finance & Investment Committee (Fees) (4 of 7)
16	Mon	2.00pm	Inter RTI Field / Department Meetings	21	Thu	11.00am	PG research seminar (Fields A & B)
16	Mon		Closing date HREC submissions for March meeting	21	Thu	2.00pm	PG research seminar (Fields C & D)
17	Tues	5.30pm	PG research seminar (Fields A & B)	29	Fri		Closing date Research Grants - Round 2 of 3
18	Wed	7.30am	Finance & Investment Committee (1 of 7)	29	Fri	7.30am	Risk Management & Audit Committee (2 of 4)
19	Thurs	5.30pm	PG research seminar (Fields C & D)	29	Fri	12.30pm	RTI Registrars' Meeting (1 of 3)
23	Mon		Semester 1 teaching begins (SATC 2 March)	29	Fri		Semester 1 teaching ends
March				June			
2	Mon	5.30pm	HREC (1 of 5)	3	Wed	10.00am	MCD Faculty Research Day
4	Wed	12.30pm	International students' lunch & meeting	4	Thu	9.15am	Research Committee (3 of 6)
6	Fri	9.30am	Academic Board (1 of 6)	4	Thu	2.00pm	Coursework Studies Committee (3a of 6)
11	Wed	7.30am	Finance & Investment Committee (2 of 7)	8	Mon		QUEEN'S BIRTHDAY - MCD office closed
11	Wed	7.30am	Risk Management & Audit Committee (1 of 4)	11	Thu	2.00pm	Coursework Studies Committee (3b of 6)
11	Wed	2.00pm	Heads of Colleges (1 of 4)	12	Fri	9.30am	Academic Board (3 of 6)
12	Thu	10.30am	HDR PG student information day (until 3.30pm)	15	Mon		Closing date HREC submissions for July meeting
18	Wed	3.00pm	HREC seminar: HDR students, supervisors, researchers	24	Wed	5.00pm	MCD council (4 of 7) at CTC East Melbourne
18	Wed	5pm	Council (2 of 7) at Trinity Parkville	29	Mon		Semester 1 results due to RTI Registrars
20	Fri		Census date - Semester 1 units				
26	Thu	9.15am	Research Committee (2 of 6)				
26	Thu	2.00pm	Coursework Studies Committee (2 of 6)				



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July				October			
6	Mon	5.30pm	HREC (3 of 5)	1	Thu	9.15am	Research Committee (5 of 6)
6	Mon		Semester 1 results due to MCD Registrar	1	Thu	2.00pm	Coursework Studies Committee (5 of 6)
9	Thurs		Semester 1 results released to students	5	Mon		Classes resume
20-24	Mon-Fri		MCD Research School	5	Mon	5.30pm	Doctoral seminar
27	Mon		Semester 2 teaching begins	5	Mon		Closing date HREC submissions for October meeting
28	Tues	7.00pm	PG research seminar (Fields A & B)	7	Wed	2.00pm	Heads of Colleges (4 of 4)
30	Thu	9.15am	Research Committee (4 of 6)	13	Tues	5.30pm	PG research seminar (Fields A & B)
30	Thu	2.00pm	Coursework Studies Committee (4 of 6)	15	Thurs	8.30am	Finance & Investment Committee (6 of 7)
30			RTIs to submit Financial Alert Protocols to MCD Registrar	16	Fri	9.30am	Academic Board (5 of 6)
				22	Thurs	5.30pm	PG research seminar (Fields C & D)
				26	Mon	5.30pm	HREC (5 of 5)
				28	Wed	10.30am	HDR student research reports day (until 3.30pm)
				28	Wed		Closing date, APA applications
				28	Wed	5.00pm	MCD Council (6 of 7) at YTU Boxhill
				30	Fri		Semester 2 teaching ends
August				November			
3	Mon		Closing date HREC submissions for August meeting	2-6	Mon-Fri		Ministry Studies Collegia
6	Thurs	7.00pm	PG research seminar (Fields C & D)	9-13	Mon-Fri		Ministry Studies Residential School
12	Wed	7.30am	Risk Management & Audit Committee (3 of 4)	9	Mon	8.00am	RTI Business Managers (2 of 2)
12	Wed	2.00pm	Heads of Colleges (3 of 4)	11	Wed	7.30am	Risk Management & Audit Committee (4 of 4)
13	Thurs	8.30am	Finance & Investment Committee (Budget) (5 of 7)	11	Wed	10.00am	MCD Staff Consultation Day
14	Fri		Census date - Semester 2 units	12	Thurs	9.15am	Research Committee (6 of 6)
14	Fri	9.30am	Academic Board (4 of 6)	12	Thu	2.00pm	Coursework Studies Committee (6 of 6)
20	Thurs	12.30pm	RTI Registrar's Meeting (2 of 3)	19	Thu	12.30pm	RTI Registrars' Meeting (3 of 3)
24	Mon	5.30pm	HREC (4 of 5)	24	Tue		Semester 2 results due to RTI Registrars
26	Wed	5.00pm	MCD Council (5 of 7) at Whitley Parkville	26	Thurs	8.30am	Finance & Investment Committee (7 of 7)
TBA	Sun		University of Melbourne Arts Faculty Open Day	27	Fri	9.30am	Academic Board (6 of 6)
				27	Fri		Closing date, IPRS applications
September				December			
9	Wed	10.30am	Research supervisors training seminar (to 1.00pm)	1	Tue		Semester 2 results due to RTI Registrars
9	Wed	5.30pm	Research supervisors training seminar (to 8.00pm): repeat	2	Wed	1.00pm	Chairs of Examiners lunch and meeting
21-4 Oct	Mon-Sun		Mid-semester non-teaching period	2	Wed	2.00pm	MCD Council (7 of 7) at JTC Parkville
25	Fri		HDR Annual progress reports due at MCD office	3	Thurs	2.00pm	ARC Grants information session
25	Fri		Closing date Research Grants - Round 3 of 3	7	Mon		Semester 2 results due to MCD Registrar
				10	Thurs		Semester 2 results released to students
				23	Wed		MCD Office closes for CHRISTMAS (resumes 04/01/2010)