



## GOVERNANCE

### REGULATION 27 – GRADUATE CERTIFICATE IN THEOLOGY

#### 27.1 Admission and Enrolment

27.1.1 A person may apply to the Academic Board [the Board] to enrol as a candidate in the Graduate Certificate in Theology (general or specialised stream) if he or she:

27.1.1.1 has obtained or is qualified to obtain a Bachelor's degree at a standard acceptable to the Board in a discipline other than theology in the University of Melbourne, or an equivalent qualification from a university or college recognised by the Board, for the purposes of the Graduate Certificate in Theology; *or*

27.1.1.2 has obtained the degree of Bachelor of Theology or the degree of Bachelor of Divinity from the College, or an equivalent qualification from a university or college recognised by the Board for the purposes of the Graduate Certificate in Theology, in all cases at a standard acceptable to the Board; *or*

27.1.1.3 has a minimum of five years of relevant work experience or relevant professional attainment.

27.1.2 Every candidate for the Graduate Certificate must be enrolled during the period of candidature at a Recognised Teaching Institution [RTI], and must comply with the requirements of that institution and such other requirements relating to the admission and enrolment of students as the Regulations and Board Determinations prescribe. Notwithstanding where they are formally enrolled, candidates may study units offered at other RTIs.

27.1.3 If a candidate seeks to undertake units in the Graduate Certificate using flexible delivery arrangements, the Board must only give permission for an enrolment on this basis if it is satisfied that the requirements of the Graduate Certificate can be completed through these arrangements, and that the candidate will have appropriate learning opportunities: access to appropriate learning resources, peer interaction and faculty supervision.

27.1.4 Notwithstanding any other provision in this Regulation, the Board may require an applicant to demonstrate fitness for admission by carrying out such work and sitting for such examinations as the Board determines.

27.1.5 The Graduate Certificate must be completed in not less than six months and not more than two years, unless the Board determines otherwise.

27.1.6 The Board may discontinue the candidature of any person whom it deems not to have made satisfactory progress.

## **27.2 Course Structures**

- 27.2.1 The basic structure of the course of study leading to the Graduate Certificate consists of a series of units, grouped by discipline and level as determined by the Board.
- 27.2.2 The successful completion of a standard unit that has been approved by the Board as to content, teaching methods, learning outcomes, assessment and bibliography counts as 15 credit points towards the Graduate Certificate.
- 27.2.3 The disciplines available must be grouped by the Board within four Fields of study, namely: Field A, Humanities; Field B, Biblical Studies; Field C, Christian Thought and History; Field D, Theology: Mission and Ministry.
- 27.2.4 The Board must determine the number and type of unit sequences required to complete the requirements of a course of study.

## **27.3 Course of Study**

- 27.3.1 Every course of study for the Graduate Certificate will consist of 45 credit points and include sequences determined by the Board. The sequences may comprise general or specialised streams of study.
- 27.3.2 Determinations of the Board made pursuant to this regulation must be communicated appropriately by the Registrar.

## **27.4 Credit**

- 27.4.1 No more than 20 credit points may be given for studies taken at other institutions towards fulfilling the requirements of the Graduate Certificate in Theology.

## **27.5 Award of Certificate**

- 27.5.1 When a candidate has satisfied the examiners and completed the requirements for the Graduate Certificate by completing 45 points of a general stream of study as determined by the Board, the Board may recommend to the Council that the Graduate Certificate be awarded, as the 'Graduate Certificate in Theology'. A candidate upon whom the Graduate Certificate in Theology has been conferred is entitled to use the letters 'GradCertTheol' as a suffix to their name.
- 27.5.2 When a candidate has satisfied the examiners and completed the requirements for the Graduate Certificate by completing a specialised stream of study approved by the Board, the Board may recommend to the Council that the Graduate Certificate be awarded as the 'Graduate Certificate in' followed by the name of the stream of study. A candidate upon whom the Graduate Certificate has been conferred is entitled to use the letters 'GradCert' followed by an abbreviation of the stream of study approved by the Board as a suffix to their name.

*[Approved by the College June 23<sup>rd</sup>, 2004; revised following 2005 Act November 30<sup>th</sup> 2005. Approved by the Council June 27<sup>th</sup> 2007 to allow general as well as specialist streams. Specialisations widened by Academic Board November 21<sup>st</sup> 2007. Revision approved by the Council on December 1<sup>st</sup> 2010. Revised Regulation and Determinations approved by Academic Board November 25<sup>th</sup> 2011. Revision approved by Council December 7<sup>th</sup> 2011.]*

MELBOURNE COLLEGE OF DIVINITY

GOVERNANCE

**GRADUATE CERTIFICATE IN THEOLOGY  
GENERAL DETERMINATIONS MADE BY THE ACADEMIC BOARD  
RELATED TO REGULATION 27**

These Determinations were approved by the Academic Board on 25 November 2011.

**27.1.1 Other Tertiary Institutions Recognised by the Board for this Certificate.**

Adelaide College of Divinity  
Australian Catholic University  
Australian College of Theology  
Avondale College  
Charles Sturt University  
Christian Heritage College  
Harvest Bible College  
Harvest West Bible College  
Moore Theological College  
Murdoch University  
Otago University  
Sydney College of Divinity  
Tabor Adelaide  
Tabor Victoria  
University of Auckland  
University of Newcastle Australia  
University of Notre Dame Australia  
Wesley Institute

**27.2.3 Grouping of Disciplines with Fields**

The four Fields of Study currently have the disciplines shown allocated to them.

**Field A: Humanities**

Biblical Languages  
History  
Languages ancient and modern  
Philosophy  
Religious Studies

**Field B: Biblical Studies**

Biblical Studies  
New Testament  
Old Testament

### **Field C: Christian Thought and History**

Church History  
Systematic Theology

### **Field D: Theology: Mission and Ministry**

Canon Law  
Ecumenical Studies  
Education Studies  
Liturgy  
Missiology  
Moral Theology  
Pastoral Theology and Ministry Studies  
Religious Education  
Spiritual Direction  
Spirituality

#### **27.2.4 Approved Units**

Units that have been approved by the Board within each discipline and at each level are to be found in the Handbooks and on the websites of Recognised Teaching Institutions of the College.

A Foundational unit is a unit so designated by the Board for the purposes of study towards the Graduate Certificate. A Foundational unit provides a broad introduction to a discipline or field of study.

#### **27.3 Course of Study – Graduate Certificate in Theology**

Every course of study for the Graduate Certificate in Theology will consist of 45 points of approved units.

- 27.3.1 Candidates in the general stream of the Graduate Certificate in Theology must complete 45 points of a general stream of study taken across three disciplines in at least two Fields.
- 27.3.2 Candidates in the specialised stream of the Graduate Certificate in Theology must complete 45 points of units approved for a particular specialisation by the Board. The areas of study, abbreviations, and courses of study approved by the Board for each specialised stream of the Graduate Certificate in Theology are listed below.
- 27.3.3 Graduate Certificate in Biblical Languages [GradCertBibLang]  
Candidates for the Graduate Certificate in Biblical Languages must complete 45 points of units approved by the Board in the discipline of Biblical Languages.
- 27.3.4 Graduate Certificate in Educational Chaplaincy [GradCertEdChap]  
Candidates for the Graduate Certificate in Educational Chaplaincy must complete the following three units approved by the Board:
  - Principles of Religious Education
  - Ministry in an Educational Setting
  - Worship in an Educational Setting

- 27.3.5 Graduate Certificate in Guiding Meditation [GradCertGuidMedit]  
Candidates for the Graduate Certificate in Guiding Meditation must complete the following three units approved by the Board:
- Meditation in the Christian Tradition
  - Applied Meditation
  - Meditation and Wholeness
- 27.3.6 Graduate Certificate in Ignatian Spirituality [GradCertIS]  
Candidates for the Graduate Certificate in Ignatian Spirituality must complete three of the following units approved by the Board:
- Discernment and Election in the Spiritual Exercises
  - Ignatian Spirituality Seminar
  - Ignatian Discernment and Decision-making
  - Key Meditations and Rules in the Spiritual Exercises
  - The Weeks of the Spiritual Exercises
  - Spiritual Exercises: Theory
  - Spiritual Exercises: Practice
  - Supervised Retreat Direction
  - Group Leadership, Organisation and Spirituality
- 27.3.7 Graduate Certificate in Liturgy [GradCertLiturgy]  
Candidates for the Graduate Certificate in Liturgy must complete one of the following two sequences of units approved by the Board.
- 27.3.7.1 Candidates must complete the unit ‘Doing and Living the Church’s Liturgy’, one Foundational unit in Biblical Studies, and one unit in Liturgy.
- 27.3.7.2 Candidates must complete the units ‘Liturgical Foundations’, ‘Celebrating the Eucharist’ and ‘Liturgical Leadership’, plus two further units selected from the following list:
- Spirit and Word
  - Rites of Life and Death
  - Rites of Commitment
  - Liturgical Rites and Music
- 27.3.8 Graduate Certificate in Religious Education [GradCertRE]  
Candidates for the Graduate Certificate in Religious Education must complete 45 points of units approved by the Board and must include the units ‘Foundations of Christian Education’ and ‘Teaching the Christian Faith in the Lutheran School’. Where students have completed all ten Equip modules they may substitute ‘Teaching Christian Studies’ for the unit ‘Teaching the Christian Faith in the Lutheran School’. Where students are completing the GradCertRE as part of their initial teacher education they are to complete the unit ‘Lutheran Perspectives on Schooling’ instead of ‘Foundations of Christian Education’.

- 27.3.9 Graduate Certificate in Research Methodology [GradCertResMethod]  
Candidates for the Graduate Certificate in Research Methodology must complete 45 credit points, comprising the following units approved by the Board:  
15-point postgraduate subject in research methodology  
30-point 12,000 word postgraduate research essay.
- 27.3.10 Graduate Certificate in Spiritual Direction [GradCertSD]  
Candidates for the Graduate Certificate in Spiritual Direction must complete the following three units approved by the Board:  
Foundational Concepts in Spiritual Direction  
Inter-personal Dynamics in Spiritual Direction  
Spiritual Direction Practicum  
These units must be completed concurrently.
- 27.3.11 Graduate Certificate in Supervision (Spiritual Direction) [GradCertS(SD)]  
Candidates for Graduate Certificate in Supervision (Spiritual Direction) must complete the following three units as approved by the Board:  
Introduction to the Supervision of Spiritual Directors  
Supervision and the Discernment of Spirits  
Peer and Group Supervision
- 27.3.12 Graduate Certificate in Teaching Religious Education [GradCertTeachRE]  
Candidates for the Graduate Certificate in Teaching Religious Education must complete one of the following two sequences of units approved by the Board.
- 27.3.12.1 Candidates must complete the following five units:  
Introduction to Scripture for Religious Educators  
Foundations of Religious Education  
Jesus Christ Today: Church, Mission and Sacraments  
Making Our (Christian) Choices in Life: A Value Added Approach  
Integrative Exercise
- 27.3.12.2 Candidates must complete the following four units:  
Sacred Scripture: A Foundation for Teaching Religious Education  
Foundational Theology for Teaching Religious Education  
Living Christian Faith: Sacramental and Moral Life  
Introduction to the Principles and Practice of Religious Education