

# Information Sheet - Conferring of Degrees and Awarding of Diplomas & Certificates

The Conferral Ceremony for 2012 will take place on **Thursday 3 May at 7.30pm in the Wilson Hall, University of Melbourne, Parkville**. Supper will be provided, at no cost, at the conclusion of the Ceremony. Graduands are strongly encouraged to be present and may invite guests to the Graduation Ceremony and supper. **No tickets are required**. A photographer will be present to take Graduation photographs.

Certificates for graduands who receive their awards *in absentia* will be forwarded in early June 2012. In order to graduate, irrespective of whether you will graduate in person or *in absentia* you **must** complete the attached form and return it before **22 March 2012**.

MCD Regulations stipulate that until all fees have been paid and the award conferred, you are not entitled to use the relevant academic letters after your name.

## Academic Dress

The Conferral Ceremony is a formal academic occasion requiring correct academic dress. **Anyone not wearing correct academic dress will not be permitted to participate in the Ceremony.**

The MCD does not have gowns and hoods for hire, however, the Grad Shop at the University of Melbourne both hires and sells academic dress. All bookings can be made online at <http://www.thegradshop.com.au>. If you do not have internet access, please call (03) 8344 4822. The Grad Shop will ensure you are correctly robed if you inform staff of your award. Hired academic dress is collected from and returned to The Grad Shop at Union House, University of Melbourne on the day of the Ceremony.

Academic dress may also be purchased from:

- R W Bredin & Son, 136 Station Street, Aspendale Vic 3195. Phone: (03) 9587 8100; Website: [www.bredin.com.au](http://www.bredin.com.au)  
(suppliers to the University of Melbourne Regalia Shop).
- Blashki, Unit 2/36-40 New Street, Ringwood 3134. Phone: (03) 9870 7100. Website: [www.blashki.com.au](http://www.blashki.com.au)

Send completed form and graduation fee of \$100, if applicable, before **Thursday 22 MARCH 2012** to:  
**Graduations Officer**  
**Melbourne College of Divinity**  
**21 Highbury Grove**  
**KEW VIC 3101**  
**Australia**

Please note that:

- Applications received after **22 March 2012** will not be processed.
- An electronic version of the 'Application to Graduate' form may be downloaded from <http://www.mcd.edu.au/graduation>